

Staff Reports and Financials ACC Board of Directors

Open Session Agenda Number 6

CONTACT:	Aaron Baker, Executive Director
MEETING DATE:	January 28, 2026
AGENDA ITEM:	Staff Reports and Financials
RECOMMENDATION:	Accept the Staff Reports and Financials

MARK YOUR CALENDARS

- Feb. 3 | **Parkside Meet the Candidates Night, CANCELLED**
- Feb. 5 | [Meet the Candidates Night ACCCA](#), 6:30 P.M. – 8:00 P.M., Civic Building
- Feb. 8 | [Anthem’s Market in the Park](#), 9:00 A.M. – 2:00 P.M., Community Park
- Feb. 14-16 | **CIVIC BUILDING PRESIDENTS DAY HOLIDAY HOURS – CLOSED**
- Feb. 16 | **COMMUNITY CENTER HOLIDAY HOURS OF OPERATION – 7 AM.-7 P.M.**
- Feb. 17 | [ACCCA FINANCE COMMITTEE MEETING](#), 3 P.M., Civic Building
- Feb. 19 | [Parkside Board of Directors Meeting](#), 6:00 P.M. – 8:00 P.M., Civic Building
- Feb. 22 | [Anthem’s Market in the Park](#), 9:00 A.M. – 2:00 P.M., Community Park
- Feb. 24 | [ACC FINANCE COMMITTEE](#), 3:00 P.M., Civic Building
- Feb. 25 | [ACC BOARD OF DIRECTORS MEETING](#), 6:30 P.M., Civic Building

A. EXECUTIVE

- 12-3-2025 ACC Email Vote on Resolution 2025-R-21-First Amendment to ABSC Charter was passed unanimously
- [Board of Directors Elections](#) – ACC Board, Parkside and Country Club HOA schedule is on the website
- North Valley Library Update – hopeful to open by the end of the year
- [Anthem Neighborhood Watch](#) – looking for Leadership
- Community Center Locker Room Update

B. BUSINESS SERVICES

- Commercial Compliance Update

C. HUMAN RESOURCES

- Current Workforce Snapshot – Active Employees Over Time
- Employee Relations & Team Building – Award Winners and Morale Committee
- Training & Development
- HR Project Updates

D. PROGRAMS

Aquatics

- Winter and Spring Aquatics Programs - Anthem Dolphins, Private Swim Lessons, Lifeguard Certification, AZ Heat Diving, Adult Swim Team, Water Aerobics, Triathlon Training are open for registration
- Currently 50% Verified Returning Lifeguard Staff - could be closer to 60% by Spring
- Hosting [Tri 4 the Cure AZ](#) on March 14 - Community Center starting at 8am
- Hosting Adult swim meet March 28

Sports/Fitness

- Wellness Fair end of February
- [New Fitness Schedule](#) - morning Barre, Step and Strength, Abs and Buns and afternoon Step classes added.
- Fitness and Personal Training - available for teens and adults
- NEW Cardio Pickleball - on Wednesday afternoons
- Pickleball and Tennis Programs - all running with open registration
- Youth Rec Basketball is running and Soccer will kick off this spring
- Adult Sports have Men's and Coed Softball, Drop-in Soccer and Volleyball

Parks/Fields and Security

- High School Parking Passes - 74 registered without incident. No issues during parking lot construction
- Dog park at 227 registered (projected 400+)
- Outdoor Rec Fishing Program “Cast & Catch Crew” – 2 events completed and future registration open

Youth/Family Programs

- Successful Winter Break Camp – completed; Spring Break Camp - open for registration
- Father Daughter Sweetheart Dance – Sock-Hop theme for February 13
- Current Classes in Youth Dance, Sewing, Chess, Painting, Music, Line Dancing, Jujitsu...

E. PARKS, FACILITIES AND CONSTRUCTION

Staffing Update

- New Maintenance Tech – Sam Tervo

Facilities

- Community Center Asphalt – installed and Fire and ADA curbs freshly painted
- HVAC Servicing Contract - completed
- Quarterly HVAC Servicing for Community Center and Main Park – completed
- Civic Building Damaged Thermal Insulated Windows Replacement - completed
- Civic Building Maintenance Projects – completed during Holiday Break

Landscaping

- Arborist 1 has kicked off
- Poly to PVC on Daisy Mountain – Connector Final Boring, awaiting permit
- Community Center Landscape Renovation - in progress

Parks

- Damaged South Lot Entry Sign - replaced
- Reserve Transformer for Amphitheatre - replaced
- Lake Falls Cleaning - completed
- Lake Pump and Motor Installation - beginning of February

Construction

- Main Park Lower Lot Asphalt – removed; Concrete Valley Gutters - formed
- Reserve (2) Pumps at Anthem Way Entry Falls – replaced
- Paseo Buckled Sidewalks – replaced
- Paseo Landscaping Curbing - replaced
- Country Club Stucco Wall Repair and Painting – in progress
- 51-56 In-house Wall Repairs completed for 2025

F. CAPITAL PROJECTS UPDATE

- Dog Park Modifications
 - New Trees - installed
 - Shades and Benches – on order with estimated delivery by the end of January
- Liberty Bell Facilities Master Plan
 - Working Group had 3 Meetings in December
 - Board to review recommendations
- Existing Pickleball Court Resurfacing
 - Estimated Start Date – end of May
 - Estimate 2 weeks for completion

G. FINANCIALS

Financials will be presented at this meeting. We encourage all property owners to take the time to become familiar with our financial standing and results. Please send questions to accounting@anthemcouncil.com.



**Anthem Community Council
Financial Highlights
for period ending December 31, 2025**

~Financial statements are preliminary, pending year-end adjustments and audit review~

Summary by Fund - YTD				
	Operating	Reserve	Enhancement	Total
Revenue	\$ 13,774,563	\$ 1,099,998	\$ 1,010,264	\$ 15,884,825
Expenses	11,630,214	1,994,469	1,423,597	15,048,280
Operating Income/(Loss)	\$ 2,144,349	\$ (894,472)	\$ (413,332)	\$ 836,545
Depreciation	1,150,713	-	-	1,150,713
Total Income/(Loss)	\$ 993,636	\$ (894,472)	\$ (413,332)	\$ (314,168)
Transfers In/(Out)	(1,959,548)	2,454,548	(495,000)	-
Total Surplus/(Deficit)	\$ (965,912)	\$ 1,560,076	\$ (908,332)	\$ (314,168)

Revenue

Operating revenue for December totaled \$1.15 mil, exceeding budget by \$17k (<1%). Year-to-date revenue is unfavorable to budget by \$81k (<1%). Significant variances to budget include:

- Event Revenue is \$15k under budget for the year, primarily due to lower than anticipated results from the Independence Day and AutumnFest events.
- Programming Revenue \$108k unfavorable to budget, driven by lower registration levels, mainly in Youth League, Youth Camps, Fitness and racquet sports.
- Facility Rentals Revenue is \$21k lower than budget, largely attributable to inclement weather in November and December.
- Resident Fees, which include collection-related revenues, are \$13k favorable to budget.
- Non-Resident Fees, primarily Guest Fees, are \$37k under budget, as these revenues appear to have been overestimated in the budget.
- Property Sales Fees are \$12k below budget compared to original estimates.
- Interest reflects a \$61k favorable variance, resulting from higher earnings for the year.
- Other income includes federal and state tax refunds received for overpayments in prior years.

Expense

Operating expenses for December were \$182k (14%) favorable to budget, with year-to-date expenses \$280k (2%) below budget. Notable expense variances include:

Administration

- Personnel costs are \$186k below budget due to open or transitioning positions.
- Other administrative costs exceeded budget as a result of higher professional fees and office-related expenses.

Programs

- Community program expenses are \$29k favorable to budget year-to-date, reflecting lower costs in select programs (including tennis and fitness classes) as well as community involvement activities, such as advertising and resident programs.

Facilities

- Facilities expenses are \$166k favorable to budget for the year, driven by reduced spending on landscape, irrigation and chemicals.

Reserve

- Reserve expenditures total \$2 mil year-to-date, which is \$405k below budget.
- Interest income (including gains/losses) is \$1.1 mil year-to-date, \$118k below budget.

Enhancement

- Enhancement project costs total \$1.4 mil year-to-date, \$11k favorable to budget.
- Interest income (including gains/losses) totals \$84k year-to-date, in line with the annual budget.

Balance Sheet/Cash Flow

- Operating cash on hand is equal to 3.77 months as of 12/31/2025.
- There is \$1.7 mil in the Enhancement Fund and \$17.3 mil in the Reserve Fund.



STATEMENT OF REVENUE AND EXPENSE

For the Month and YTD Ending December 31, 2025

	December 2025			Year-to-Date			Annual
	Current Month	Budget	Budget Variance	Year to Date	Budget	Budget Variance	2025 Budget
INCOME							
Assessments	\$ 928,252	\$ 928,248	\$ 4	\$ 11,139,210	\$ 11,139,338	\$ (128)	\$ 11,139,338
Enhancement Fund Contribution	41,250	41,250	-	495,000	495,000	-	495,000
Community Events	7,525	500	7,025	185,115	200,375	(15,261)	200,375
Community Programming	34,788	50,448	(15,660)	940,807	1,048,920	(108,113)	1,048,920
Total Program Revenue	42,313	50,948	(8,635)	1,125,922	1,249,295	(123,373)	1,249,295
Outdoor Facility Rentals	18,764	31,050	(12,286)	316,032	347,424	(31,392)	347,424
Short-Term Facility Rentals	5,322	6,707	(1,385)	132,872	116,384	16,488	116,384
Long-Term Leases	22,951	19,525	3,426	227,440	233,490	(6,050)	233,490
Total Facilities Revenue	47,037	57,282	(10,245)	676,344	697,298	(20,954)	697,298
Property Resale & Disclosures	16,275	20,000	(3,725)	228,100	240,000	(11,900)	240,000
Resident Fees	15,825	12,160	3,665	227,809	214,920	12,889	214,920
Non-Resident Fees	4,337	13,300	(8,963)	122,331	159,600	(37,269)	159,600
Interest	12,659	10,000	2,659	181,246	120,000	61,246	120,000
Other Income	44,180	2,406	41,774	73,601	34,662	38,939	34,662
Total Other Income	93,276	57,866	35,410	833,088	769,182	63,906	769,182
Total Operating Income	1,152,128	1,135,594	16,534	14,269,563	14,350,113	(80,550)	14,350,113
EXPENSES							
Reserve Fund Contribution	204,542	204,542	-	2,454,548	2,454,548	-	2,454,548
Personnel Expenses	386,115	407,378	(21,263)	5,404,028	5,589,763	(185,735)	5,589,763
Administration	58,939	53,829	5,109	725,892	613,097	112,795	613,097
Human Resources	9,414	5,484	3,930	100,924	105,900	(4,976)	105,900
Total Administrative Expense	454,467	466,691	(12,224)	6,230,845	6,308,760	(77,915)	6,308,760
Community Events	3,047	12,300	(9,253)	235,718	230,477	5,241	230,477
Community Programming	19,470	21,625	(2,155)	308,751	327,634	(18,883)	327,634
Community Involvement	7,944	2,850	5,094	56,865	72,119	(15,254)	72,119
Total Program Expense	30,461	36,775	(6,314)	601,334	630,230	(28,896)	630,230
Repair & Maintenance	70,220	152,843	(82,623)	1,261,292	1,407,405	(146,113)	1,407,405
Contract Services	183,884	227,535	(43,651)	2,193,384	2,196,490	(3,106)	2,196,490
Utilities	26,358	68,452	(42,094)	855,564	872,704	(17,140)	872,704
Total Facilities Expense	280,462	448,830	(168,368)	4,310,240	4,476,599	(166,359)	4,476,599
Insurance (non-EE) & Taxes	32,639	32,475	164	387,323	389,695	(2,372)	415,795
Depreciation	95,980	97,232	(1,252)	1,150,713	1,166,784	(16,071)	1,166,784
Other Expenses	12,300	6,570	5,730	100,472	89,302	11,170	63,202
Total General Expense	140,919	136,277	4,642	1,638,508	1,645,781	(7,273)	1,645,781
Total Operating Expense	1,110,851	1,293,115	(182,264)	15,235,476	15,515,918	(280,442)	15,515,918
Operating Income/(Loss)	41,277	(157,521)	198,798	(965,912)	(1,165,805)	199,893	(1,165,805)
Operating Net w/o Depreciation	137,257	(60,289)	197,546	184,801	979	183,822	979
Reserve Net Income/(Loss)	(126,609)	(337,549)	210,940	1,560,076	1,273,069	287,007	1,273,069
Enhancement Net Income/(Loss)	34,960	37,200	(2,240)	(908,332)	(983,855)	75,523	(983,855)
Total Net Income/(Loss)	\$ (50,372)	\$ (457,870)	\$ 407,498	\$ (314,168)	\$ (876,591)	\$ 562,423	\$ (876,591)



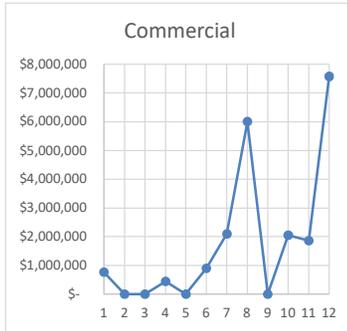
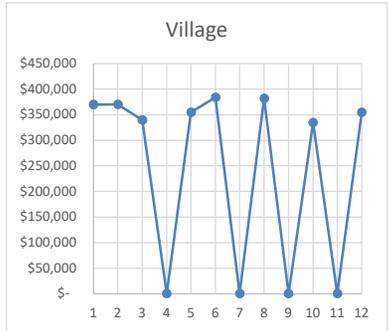
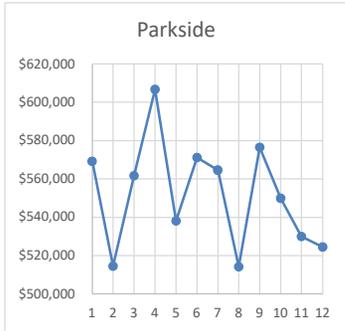
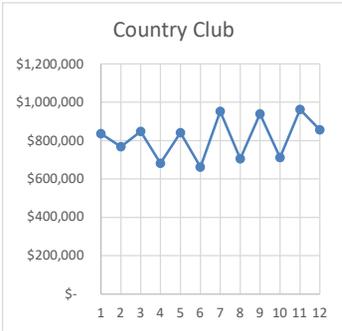
BALANCE SHEET

As of December 31, 2025

	<u>12/31/2025</u>	<u>12/31/2024</u>	<u>Y/Y Change</u>
ASSETS			
OPERATING FUND			
Cash	\$ 1,352,891	\$ 1,908,702	\$ (555,811)
Investments	3,266,707	3,337,322	(70,615)
Petty Cash	818	900	(82)
TOTAL OPERATING CASH	<u>4,620,416</u>	<u>5,246,924</u>	<u>(626,508)</u>
RESERVE FUND			
Investments (Net)	17,334,708	16,301,925	1,032,783
TOTAL RESERVE FUND	<u>17,334,708</u>	<u>16,301,925</u>	<u>1,032,783</u>
ENHANCEMENT FUND			
Investments (Net)	1,701,588	1,623,241	78,347
TOTAL ENHANCEMENT FUND	<u>1,701,588</u>	<u>1,623,241</u>	<u>78,347</u>
Accounts Receivable (Net)	321,571	199,058	122,513
Interfund Receivables	6,787,289	516,607	6,270,682
Prepaid Expenses	204,771	178,911	25,860
Other Current Assets	-	-	-
OTHER CURRENT ASSETS	<u>7,313,631</u>	<u>894,576</u>	<u>6,419,055</u>
PROPERTY, PLANT & EQUIPMENT			
Fixed Assets	40,168,949	40,102,061	66,887
<i>Less Accumulated Depreciation</i>	<u>(26,159,984)</u>	<u>(25,009,271)</u>	<u>(1,150,713)</u>
PROPERTY, PLANT AND EQUIPMENT, NET	<u>14,008,964</u>	<u>15,092,790</u>	<u>(1,083,826)</u>
TOTAL ASSETS	<u>\$ 44,979,308</u>	<u>\$ 39,159,457</u>	<u>\$ 5,819,851</u>
LIABILITIES			
Accounts Payable	\$ 605,277	\$ 602,775	\$ 2,502
Interfund Payables	6,787,289	514,211	6,273,078
Accrued Liabilities	338,235	355,207	(16,972)
Deferred Revenue	34,783	66,065	(31,282)
Prepaid Assessments	1,693,432	1,835,252	(141,820)
Security Deposits	7,240	300	6,940
Other Current Liabilities	57,543	15,970	41,573
TOTAL CURRENT LIABILITIES	<u>9,523,799</u>	<u>3,389,779</u>	<u>6,134,019</u>
TOTAL LIABILITIES	<u>\$ 9,523,799</u>	<u>\$ 3,389,779</u>	<u>\$ 6,134,019</u>
NET ASSETS			
Operating Equity	18,828,960	18,828,960	-
Reserve Equity	15,252,879	15,252,879	-
Enhancement Equity	1,687,839	1,687,839	-
Current Year Profit/Loss	(314,168)	-	(314,168)
TOTAL NET ASSETS	<u>\$ 35,455,510</u>	<u>\$ 35,769,678</u>	<u>\$ (314,168)</u>
TOTAL LIABILITIES & NET ASSETS	<u>\$ 44,979,308</u>	<u>\$ 39,159,457</u>	<u>\$ 5,819,851</u>

AVERAGE HOME SALE PRICES - 2025 (Closing Date In 2025)

2025	Country Club			Parkside			Village			Commercial			#	Total Sales - All	#	ENH Fee
	Total Sales	Average Sale Price	#	Total Sales	Average Sale Price	#	Total Sales	Average Sale Price	#	Total Sales	Average Sale Price	#				
														\$ 363,971,373	546	\$ 839,994
Jan	\$ 14,203,600	\$ 835,506	17	\$ 11,954,800	\$ 569,276	21	\$ 370,000	\$ 370,000	1	\$ 1,537,512	\$ 768,756	2	\$ 28,065,912	41	\$ 70,165	
Feb	\$ 11,534,500	\$ 768,967	15	\$ 8,745,900	\$ 514,465	17	\$ 1,111,500	\$ 370,500	3	\$ -	\$ -	0	\$ 21,391,900	35	\$ 53,480	
Mar	\$ 15,262,000	\$ 847,889	18	\$ 22,467,800	\$ 561,695	40	\$ 680,000	\$ 340,000	2	\$ -	\$ -	0	\$ 38,409,800	60	\$ 96,025	
Apr	\$ 11,575,000	\$ 680,882	17	\$ 20,023,400	\$ 606,770	33	\$ -	\$ -	0	\$ 444,850	\$ 444,850	1	\$ 32,043,250	51	\$ 80,108	
May	\$ 12,623,844	\$ 841,590	15	\$ 17,221,040	\$ 538,158	32	\$ 710,000	\$ 355,000	2	\$ -	\$ -	0	\$ 30,554,884	49	\$ 76,387	
Jun	\$ 10,585,000	\$ 661,563	16	\$ 23,991,263	\$ 571,221	42	\$ 384,000	\$ 384,000	1	\$ 900,000	\$ 900,000	1	\$ 35,860,263	60	\$ 89,651	
Jul	\$ 12,394,000	\$ 953,385	13	\$ 16,938,650	\$ 564,622	30	\$ -	\$ -	0	\$ 4,200,000	\$ 2,100,000	2	\$ 33,532,650	45	\$ 83,832	
Aug	\$ 7,764,000	\$ 705,818	11	\$ 20,564,750	\$ 514,119	40	\$ 382,000	\$ 382,000	1	\$ 6,000,000	\$ 6,000,000	1	\$ 34,710,750	53	\$ 86,777	
Sept	\$ 13,152,000	\$ 939,429	14	\$ 16,719,197	\$ 576,524	29	\$ -	\$ -	0	\$ -	\$ -	0	\$ 29,871,197	43	\$ 74,678	
Oct	\$ 11,375,534	\$ 710,971	16	\$ 12,100,284	\$ 550,013	22	\$ 335,000	\$ 335,000	1	\$ 2,050,000	\$ 2,050,000	1	\$ 25,860,818	40	\$ 64,652	
Nov	\$ 10,587,500	\$ 962,500	11	\$ 13,250,550	\$ 530,022	25	\$ -	\$ -	0	\$ 1,858,000	\$ 1,858,000	1	\$ 25,696,050	37	\$ 64,240	
Dec	\$ 11,126,199	\$ 855,861	13	\$ 8,917,700	\$ 524,571	17	\$ 355,000	\$ 355,000	1	\$ 7,575,000	\$ 7,575,000	1	\$ 27,973,899	32	\$ 69,935	
TOTAL SALES	\$ 142,183,177		176	\$ 192,895,334		348	\$ 4,327,500		12	\$ 24,565,362		10	\$ 363,971,373	546	\$ 909,928	
Average Sale		\$ 807,859		\$ 554,297			\$ 360,625			\$ 2,456,536						



Average Sale Price of Properties

Year	Country Club	Parkside	Village	Commercial	Overall	Residential Only
2025	\$807,859	\$554,297	\$360,625	\$2,456,536	\$1,044,829	\$574,260
2024	\$784,405	\$567,810	\$360,058	\$3,548,157	\$1,315,108	\$570,758
2023	\$749,495	\$554,364	\$332,834	\$3,162,498	\$1,199,798	\$545,564
2022	\$721,013	\$564,619	\$355,008	\$2,763,167	\$1,100,951	\$546,880
2021	\$649,119	\$488,309	\$294,428	\$1,143,064	\$643,730	\$477,285

Percentage of Change for Sale Price of Properties

Year	Country Club	Parkside	Village	Commercial	Overall	Residential Only
2025	3%	-2%	0%	-31%	-21%	1%
2024	5%	2%	8%	12%	10%	5%
2023	4%	-2%	-6%	14%	9%	-1%
2022	11%	16%	21%	142%	71%	16%
2021	0%	0%	0%	0%	#DIV/0!	0%

Total Property Sales

Year	Country Club	Parkside	Village	Commercial	Overall	Residential Only
2025	176	348	12	10	546	536
2024	156	324	15	8	503	495
2023	171	360	20	12	563	551
2022	172	484	29	12	697	685
2021	288	677	29	21	1015	994



**Enhancement Projects YTD
December-25**

Project	Annual Budget	Prior Years	YTD Spending	Remaining Budget	YTD Spending %	YTD Remainder %
North Lawn Conversion	\$ 9,152	\$ 432,853	\$ 9,152	\$ -	100%	0%
Civic Building Remodel - Suite 203	\$ 1,031	\$ 21,109	\$ 1,031	\$ -	100%	0%
Pickleball Phase 2 Expansion	\$ 1,393,055	\$ 51,285	\$ 1,383,070	\$ 9,985	99%	1%
Museum & Timeline	\$ 37,200	\$ 2,635	\$ 15,907	\$ 21,293	43%	57%
Dog Park Improvements	\$ -	\$ -	\$ 19,001	\$ -	100%	0%
Total	\$ 1,440,438	\$ 507,883	\$ 1,428,161	\$ 31,278	88%	12%



**Reserve Projects YTD
December-25**

Project	Annual Budget	Carry Over	YTD Spending	Remaining Budget	YTD Spending %	YTD Remainder %
Adventure Playground	\$ 12,070	\$ -	\$ 16,220	\$ (4,150)	134%	-34%
Audio Visual	\$ 2,652	\$ -	\$ 420	\$ 2,232	16%	84%
Building	\$ 255,177	\$ 88,872	\$ 271,645	\$ (105,340)	106%	-41%
Common Block Wall	\$ 330,507	\$ -	\$ 216,672	\$ 113,835	66%	34%
Court	\$ 20,600	\$ -	\$ -	\$ 20,600	0%	100%
Deck	\$ 13,686	\$ -	\$ 9,772	\$ 3,913	71%	29%
Discovery Playground	\$ 398	\$ -	\$ -	\$ 398	0%	100%
Equipment	\$ 156,770	\$ -	\$ 139,984	\$ 16,786	89%	11%
Furniture Fixture & Equipment	\$ 145,941	\$ 6,253	\$ 88,967	\$ 50,721	61%	35%
Fields	\$ 253,375	\$ -	\$ 6,038	\$ 247,337	2%	98%
Fitness	\$ 113,232	\$ -	\$ 132,629	\$ (19,397)	117%	-17%
Flooring	\$ -	\$ -	\$ 1,662	\$ (1,662)	Unbudgeted	N/A
Grounds	\$ 102,463	\$ -	\$ 340,773	\$ (238,310)	333%	-233%
HVAC	\$ -	\$ -	\$ 221,279	\$ (221,279)	Unbudgeted	N/A
Landscape	\$ 196,252	\$ -	\$ 124,816	\$ 71,436	64%	36%
Lighting	\$ -	\$ -	\$ 20,621	\$ (20,621)	Unbudgeted	N/A
Mailbox	\$ 193,513	\$ -	\$ 202,118	\$ (8,605)	104%	-4%
Structure	\$ 258,636	\$ 29,725	\$ 57,107	\$ 171,804	22%	66%
Train Station	\$ 117,058	\$ -	\$ 23,979	\$ 93,079	20%	80%
UTV	\$ 18,540	\$ -	\$ -	\$ 18,540	0%	100%
Wrought Iron	\$ 39,048	\$ -	\$ 34,430	\$ 4,618	88%	12%
Total	\$ 2,229,918	\$ 124,849	\$ 1,909,132	\$ 195,936	72%	25%

Staff Reports and Financials ACC Board of Directors

anthem
community council

Open Session Agenda Number **6**

H. SPECIAL EVENTS and COMMUNICATIONS

- [Winter in the Park](#) on December 5 was a great success!
- [Christmas Tree Drop Off](#) – January 10 and 17 filled dumpsters
- [Anthem's Market in the Park](#) Dates for 2026 have been announced
- [Martin Luther King Jr. Day Celebration and Unity Walk](#) on Monday, January 19 at Anthem Civic Building had a wonderful turnout for the event.
- [PACC911 Adoptathon](#) on Saturday, February 21, to possibly find your new pet
- [Anthem Days](#) will take place March 14 & 15
- [Jim Martin Stem Scholarship 2026](#) – application deadline April 20
- The Official [Anthem Merchandise Store](#) is live!
- [Anthem Museum](#) from Facilities Master Plan proposal to life
- [2025 Resident Photo Submission Contest](#) - Winner is Travis Ramsey. Congratulations

I. SUGGESTED MOTION:

I move to accept the Staff Reports and Financials.

ATTACHMENTS:

- 12-3-2025 ACC Email Vote on Resolution 2025-R-21-First Amendment to ABSC Charter

From: Gay Johnson

Sent: Wednesday, December 3, 2025 5:15 PM

Subject: MANDATORY Board Email Vote - Resolution 2025-R-21-Amendment to Area Business Support Committee Charter BY SUNDAY, DECEMBER 7

Importance: High

Sensitivity: Confidential

MANDATORY Board Email Vote - Resolution 2025-R-21-Amendment to Area Business Support Committee Charter

From: Aaron Baker

Sent: Wednesday, December 3, 2025 4:48 PM

Good afternoon,

I trust that each of you is having a wonderful week. We just wrapped up Thanksgiving and Christmas and New Years are right around the corner.

Directors Duckworth, Hartman and McKenzie have been meeting with candidates to serve on the Anthem Business Support Committee. After meeting with the interested participants, they would like to increase the committee size from nine to eleven members.

Attached to this email is an action brief outlining the matter and a resolution with the proposed language change.

In order to do change the committee composition, the committee charter needs to be amended by a Board vote. Normally, we would do this at the Board meeting; however, that is not until the of January and the committee would like to start meeting before then. In general, I don't like deviating from the established processes. However, the non-profit section of the State statutes allows us to do an email vote. During my time, we have done this once or twice before. Since there are no financial or contractual impacts from this change, this is the type of item that can work as an email vote.

Since we haven't done an email vote in recent history, below are the guidelines for email votes.

- Don't need a motion and a second
- It is a simple yes or no vote
- The item has to receive **unanimous approval**
- The community needs to be made aware of email vote at the next in-person meeting and a print out of email vote included in the meeting minutes. I would announce the vote and the results during my update at the January 28 meeting.

Below is an online poll that will record your vote. Please check the "Yes" or "No" box below.

Please let me know if you have any questions.

Thanks,

Aaron

ONLINE POLL

Please supply your vote by choosing either **yes or no** to the following question **BY SUNDAY, DECEMBER 7:**

 [Polls](#)

Do you approve adoption of Resolution 2025-R-21 - First Amendment to Anthem Business Support Committee Charter?

Yes

No

Submit

View results



Quiz: Your name is visible only to Poll creator | Results aren't shared with respondents



Warmest regards,

Gay Johnson

Executive Staff Assistant

Anthem Community Council

3701 W. Anthem Way

Anthem, Arizona 85086

(623) 742-4560 | AnthemCouncil.com

CONFIDENTIALITY NOTICE: This email message and any/all attachments is intended solely for the eyes and use of the intended recipient(s) and may contain information that is proprietary, confidential and/or privileged. If you are not an intended recipient, or have received this email in error, please notify the sender and immediately delete and destroy this message and all attachments. Please be advised that any use, review, disclosure or dissemination of this message and/or attachments is strictly prohibited. This message is not guaranteed to be secure or free of errors, viruses or malware.

Action Brief

ACC Board of Directors

CONTACT:	Aaron Baker, Executive Director
EMAIL DATE:	December 3, 2025
AGENDA ITEM:	Resolution 2025-R-21 - First Amendment to Anthem Business Support Committee Charter
RECOMMENDATION:	Adopt Resolution 2025-R-21 - First Amendment to Anthem Business Support Committee Charter

LINKAGE TO STRATEGIC PRIORITIES

- Regional Growth - Proactively engage with regional growth to uphold Anthem's interests

BUDGETARY IMPLICATIONS

Fiscal Impact	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Notes		

PREVIOUS BOARD ACTION/ACTIVITY

September 24, 2025	The Board adopted Resolution 2025-R-11, establishing the Anthem Business Support Committee's Charter
--------------------	--

ISSUE SUMMARY/DESCRIPTION

Directors Duckworth, Hartman and McKenzie have been meeting with candidates to serve on the Anthem Business Support Committee. After meeting with the interested participants, they would like to increase the committee size from nine to eleven members.

Currently, the Charter states the following.

COMMITTEE COMPOSITION

*The ABSC shall be composed of up to **nine (9)** members; a quorum consisting of the majority of Committee members present.*

The proposed resolution would amend the total number of committee members.

COMMITTEE COMPOSITION

*The ABSC shall be composed of up to **eleven (11)** members; a quorum consisting of the majority of Committee members present.*

SUGGESTED MOTION

I move to adopt Resolution 2025-R-21 - First Amendment to Anthem Business Support Committee Charter

ATTACHMENTS

- Resolution 2025-R-11 (Original Charter)
- Resolution 2025-R-21 - First Amendment to Anthem Business Support Committee Charter

Email Vote:

Do you approve adoption of Resolution 2025-R-21 -
First Amendment to Anthem Business Support Committee Charter?

Id	Completion time	Name	Do you approve adoption of Resolution 2025-R-21 - First Amendment to Anthem Business Support Committee Charter?
1	12/3/2025 17:18	Mark Barbee	Yes
2	12/3/2025 18:03	Cody Curl	Yes
3	12/3/2025 20:00	Dave Duckworth	Yes
4	12/3/2025 20:11	Dino Cotton	Yes
5	12/3/2025 21:44	Laura Hartman	Yes
6	12/3/2025 23:47	Bob McKenzie	Yes
7	12/4/2025 14:56	Barb Patterson	Yes

Resolution 2025-R-21

FIRST AMENDMENT TO ANTHEM BUSINESS SUPPORT COMMITTEE CHARTER

Anthem Community Council, Inc.
3701 W. Anthem Way, Suite #201
Anthem, Arizona 85086

WHEREAS, the undersigned, representing the Board of Directors ("Board") of Anthem Community Council, Inc., ("Council") an Arizona nonprofit corporation, is authorized and charged to administer the Council's affairs; and

WHEREAS, Article 6.1 of the Council's bylaws authorize the Board of Directors to appoint committees as it deems appropriate; and

WHEREAS, the Council established the Anthem Business Support Committee by Resolution 2025-R-11.

NOW, THEREFORE, BE IT RESOLVED, that the committee composition shall be expanded from nine (9) members to eleven (11) members.

FURTHER, staff is authorized to take all necessary steps to implement this resolution.

ADOPTED this 3rd day of December 2025.

Signed by:

Dino Cotton

ADB3D09981A7408...

Dino Cotton, Chair

ATTEST

Signed by:

Laura Hartman

AB2D2DD6GB77476...

Laura Hartman, Secretary