

anthem

community council

PRE-AUTHORIZED ELECTRONIC PAYMENT FOR ANTHEM ASSESSMENTS AGREEMENT AND DISCLOSURE FORM

Paying assessments to your HOA and the Anthem Community Council (ACC) is easy when you elect to pay your assessments using automated electronic payments. All Anthem property owners are eligible to enroll, regardless of the US bank you use. Once enrolled, the ACC will use the Federal Reserve System's Automated Clearing House (ACH) to create an electronic transfer from the bank account you designate directly into the ACC's bank account. You will continue to receive a quarterly assessment statement with notice of enrollment posted on the statement. Between the fifth and the 10th day of each month, the ACC will initiate this direct charge for one-third (1/3) of your quarterly assessments. As a monthly no-cost service, the ACH direct charge will eliminate the need to write and mail a check, and it can help families stabilize their monthly budgets.

To authorize participation in this program and to complete your enrollment, you need to:

- a) Fill out this form by legibly printing the required information and hand sign the form.
- b) Include a copy of a **VOIDED CHECK** with this form, a deposit slip is **not** acceptable. However, in lieu of a voided check we can accept a bank form called a "Direct Deposit" form. Email a copy of the voided check or bank form and this signed form to: **AR@anthemcouncil.com**. You may also drop off the forms at the Anthem Civic Building, 3701 W. Anthem Way, Ste. 201.
- c) A single ACH form is required for each Anthem property address.
- d) All signed authorizations received will begin the following quarter in accordance with the sign-up cutoff date.
- e) Cancel this service at any time, without cost, by sending us an email at **AR@anthemcouncil.com**, indicating you wish to discontinue the ACH. Notifications received after the 10th of the month will be terminated the following month.
- f) A fee will be assessed for a returned ACH debit due to insufficient funds or incorrect payment information provided, and you will be removed from the ACH debit program. If changes are made to your banking information, you are required to re-submit this form to reflect those changes.
- g) When selling your Anthem property, it is the responsibility of the homeowner to notify the ACC and request inactivation of the ACH to avoid overpayments and refunds.

THIS AUTHORIZATION IS FOR ASSESSMENT OBLIGATIONS ONLY. IT WILL NOT BE USED FOR ANY OTHER CHARGES THAT MAY BE ON YOUR ACCOUNT. ONE-THIRD OF YOUR QUARTERLY ASSESSMENTS WILL BE DEBITED FROM YOUR ACCOUNT EACH MONTH. *BANKING INFORMATION FROM OUTSIDE OF THE UNITED STATES WILL NOT BE ACCEPTED.*

I, the below identified property owner, agree to allow the Anthem Community Council (ACC) to initiate debit (charges) entries against the identified checking or savings account at the bank below on a monthly basis, to pay one-third of the quarterly assessments due to my HOA and to the ACC. I agree to provide this authorization based on the information contained on this form. I agree to authorize these monthly debits until I provide written notice to the ACC to discontinue such charges. I agree to provide a voided check with this form that indicates the name of the financial institution to use, the account number and the routing number.

Last name: _____

First name: _____

Anthem property address: _____

Telephone number: _____

Email address: _____

Select one: ACH Sign Up Update Banking

Bank Name: _____

Select one: Checking Savings

Bank ABA/routing number: _____

Bank account number: _____

Signature: _____

Date: _____